



NOTTINGHAMSHIRE POLICE FEDERATION

INSURANCE BENEFITS TRUST

SCHEME BENEFITS

Effective from 1 January 2023



GROUP INSURANCE/WELL-FED SCHEME

What is it?

Wellfed provides access to members of the Group Insurance Scheme to Physiotherapy, Osteopathic treatment, Sports/Therapeutic Massage and counselling/emotional support services.

The objective of the programme is to keep you as healthy as you can possibly be in work or retirement.

How can I access WellFed?

You must be a member of the Group Insurance Scheme. To be enrolled onto the Wellfed programme, just email nottinghamshire@polfed.org and we will supply you with the relevant information and if suitable we will authorise treatment.

Once authorised you will be required to make payment for the first two treatments, after which the professional will make contact with us and will be provided with a URN (unique reference number) which will then enable you to receive further funded treatments. This will be four sessions prior to a review as to progress, with a possibility that further sessions will be authorised.

My issue isn't physical – I'm struggling to cope. How can WellFed help me?

We have a wonderful treatment called Therapeutic Massage that will assist relaxation and hopefully the ability to cope with everyday pressures. We also have access to a wide range of emotional support options and services that are provided in complete confidence, are completely unconnected with the Police network and will help you back to full health.

I'm off sick and don't know what to do?

If you are off sick or struggling to stay at work please contact our Welfare/Wellbeing Lead, Dave Keen immediately on 0115 8445981 or email mdavis@polfed.org. We will develop a bespoke care package and guide you back to being you ASAP.



SERVING MEMBER AND POLICE STAFF BENEFITS

SERVING MEMBER AND POLICE STAFF AGED UNDER 65

Life Insurance	£120,000
Terminal Prognosis Advance on Life Insurance*	20% of Sum Insured
Permanent Total Disablement from any occupation	£100,000
Permanent Total Loss of two or more limbs	£50,000
Permanent Total Loss of one limb	£50,000
Permanent Total Loss of sight in one or both eyes	£50,000
Permanent Total Loss of speech	£50,000
Permanent Total Loss of hearing in both ears	£50,000
Permanent Total Loss of hearing in one ear	£12,500
On Duty Assault Benefit – Firearm/Crossbow/Shotgun	£1,500
– Stabbing	£750
– Disfigurement/scarring from burns – scale benefit	Up to £5,000
Permanent Disabling Injuries	% Scale up to £50,000
Emergency Dental Treatment due to Accident	up to £500
Convalescent Benefit	£70 per stay
Court Award Compensation	Up to £500
Unsocial Hours x 24 weeks (excluding first 14 days)	£1 per hour
Hospitalisation Benefit up to seven nights	
– Accident/incident/emergency admission	£50 per night
Sick Pay Benefit (up to 26 weeks)	20% Scale Pay
Critical Illness	£10,000
Child Critical Illness	£2,500
Child Death Grant	£3,000
GP24 Family	
Worldwide Travel Policy	Family
Legal Expenses and ID Theft Protection	Included
Motor Breakdown Cover (UK)	Member & Partner
Mobile Phone Insurance	Member & Partner
CALENDAR MONTHLY PREMIUM	£29.90

COHABITING PARTNER AGED UNDER 65

Life Insurance	£60,000
Terminal Prognosis Advance on Life Insurance*	20% of Sum Insured
Critical Illness	£2,500
CALENDAR MONTHLY PREMIUM	£7.25

The price includes an additional contribution to the Insurance Trust to pay for administration of the scheme and other member benefits as determined by the Scheme Trustees.

*Terminal Prognosis Advance only available for members aged 63 and under

RETIRED MEMBER BENEFITS

RETIRED MEMBER AGED UNDER 60

Life Insurance	£50,000
Terminal Prognosis Advance on Life Insurance	20% of sum insured
GP24	Family
Worldwide Travel Policy	Family
Legal Expenses including ID Theft Protection	Included
Motor Breakdown Cover (UK)	Member & Partner
Mobile Phone Insurance	Member & Partner
CALENDAR MONTHLY SUBSCRIPTION	£29.90

RETIRED MEMBER AGED 60–64 (INCLUSIVE)

Life Insurance	£25,000
Terminal Prognosis Advance on Life Insurance*	20% of sum insured
GP24	Family
Worldwide Travel Policy	Family
Legal Expenses including ID Theft Protection	Included
Motor Breakdown Cover (UK)	Member & Partner
Mobile Phone Insurance	Member & Partner
CALENDAR MONTHLY SUBSCRIPTION	£29.90

RETIRED MEMBER AGED 65–69 (INCLUSIVE)

Life Insurance	£5,000
GP24	Family
Worldwide Travel Policy	Family
Legal Expenses including ID Theft Protection	Included
Motor Breakdown Cover (UK)	Member & Partner
Mobile Phone Insurance	Member & Partner
CALENDAR MONTHLY SUBSCRIPTION	£29.90

The price includes an additional contribution to the Insurance Trust to pay for administration of the scheme and other member benefits as determined by the Scheme Trustees.

*Terminal Prognosis Advance only available for members aged 63 and under



COHABITING PARTNER AGED UNDER 60

Life Insurance	£25,000
Terminal Prognosis Advance on life insurance	20% of sum insured
CALENDAR MONTHLY SUBSCRIPTION	£7.25

COHABITING PARTNER AGED 60–64 (INCLUSIVE)

Life Insurance	£15,000
Terminal Prognosis Advance on life insurance*	20% of sum insured
CALENDAR MONTHLY SUBSCRIPTION	£7.25

COHABITING PARTNER AGED 65–69 (INCLUSIVE)

Life Insurance	£2,500
CALENDAR MONTHLY SUBSCRIPTION	£7.25

The price includes an additional contribution to the Insurance Trust to pay for administration of the scheme and other member benefits as determined by the Scheme Trustees.

*Terminal Prognosis Advance only available for members aged 63 and under

IMPORTANT INFORMATION

APPLICABLE TO ALL BENEFITS

This booklet is a summary only. The benefits are subject to certain exclusions and policy conditions not stated in this booklet which in the event of a claim will be applicable. The benefits are provided strictly under the terms of the insurance policies taken out by the trustees of the scheme. Subscription to the scheme entitles the member to the benefits provided by the scheme but confers no ownership of any of the underlying policies which are vested in the trustees. The Insurance Scheme is an Independent Trust managed by the Trustees. The Trustees pay the Federation for the Federation Staff/Office to administer the Insurance Scheme on their behalf. The trustees retain the full policy wording detailing all benefits and exclusions which may be viewed on request to the Federation Office.

Applying to join

Eligible Members can apply to join the scheme at any time by completing a medical underwriting application form which is available from the Federation Office. The first three monthly subscriptions are free of charge when joining the scheme for the first time. New probationary recruits to the police service may join the scheme without the need for the completion of the medical underwriting application form and their first 52 weeks of service are free of charge. The Trustees and/or Philip Williams & Co reserve the right to decline any applications.

Subscription collection

Subscriptions are collected monthly by deduction direct from salary/pension unless that is not possible when alternative arrangements may be agreed. Monthly subscription payments must be maintained in order to remain a member of the scheme and to qualify for any benefits.

Insurers

A list of the insurers is available on request. Full policy wordings for certain policy sections are available to download via QR codes. These may also be available at the Federation Office, on the Federation Website or by visiting the Group Scheme section of www.philipwilliams.co.uk

How to cancel your cover

In the event that you need to cancel your cover, please submit a letter with a signature on to the Federation Office.

Cohabiting Partner Extensions

Any cohabiting partner extension will cease when the Serving member or cohabiting partner reach 65 years of age (*70 years for retired members*), whichever is the sooner. Any cohabiting partner cover and/or extension will cease when the member ceases to be a member of the scheme.

Career breaks, maternity leave, secondment or living overseas

Those going on a career break, maternity leave, secondment or are living overseas must contact the Federation Office to identify if cover can be maintained.

Complaints procedure

The Insurance Scheme is arranged on behalf of the trustees by Philip Williams (G Ins) Management Ltd, trading as Philip Williams & Co Insurance Management who are authorised and regulated by the Financial Conduct Authority (*Registration Number 827663*). The trustees are responsible for organising the policies and dealing with the insurance broker. Any complaints about any aspect of the scheme should in the first instance be directed to the Federation Office. The insurance broker will then be asked to investigate the complaint and resolve any matter either via the Federation Office, directly with the member, or through the appropriate underwriting organisation

Therefore if you have any complaints about the Scheme please contact the Federation Office on

0115 844 5981

Or simply write, giving details of your complaint to The Secretary, Federation Office, Police Headquarters, 1 North Lodge, Mansfield Road, Arnold NG5 8PN

Should you remain dissatisfied then you may ask the Financial Ombudsman to investigate your complaint. Please contact the Financial Ombudsman Service by telephoning 0800 0234 567 or by downloading the complaint form from www.financial-ombudsman.org.uk

FINANCIAL SERVICES COMPENSATION SCHEME

In the event that an insurer is unable to pay a claim you may be entitled to compensation from the Financial Services Compensation Scheme if an insurer cannot meet its obligations. This depends on the type of insurance and the circumstances of the claim. Information can be obtained on request, or by visiting the Financial Services Compensation Scheme website at www.fscs.org.uk

EXPLANATION OF BENEFITS

Life insurance

On death of a member or subscribing cohabiting partner the cash benefit detailed in the current benefits table will be paid. The policy is written in Trust so that if a member dies, the proceeds can be paid, by the Trustees, to the member's dependants quickly free of tax and without having to wait for probate. Members should ensure that they have an up-to-date beneficiary nominated and have lodged the details with the Federation Office, to assist the Trustees in the event of a claim. If a member aged 63 or under receives a terminal prognosis of 12 months or less, they may apply to the Trustees for an advance of the death benefit of as detailed in the tables.

Claims Procedure:

All Death claims should be notified as soon as is practical to the Federation Office who will arrange for a claim form to be completed. Please note that an original death certificate or original coroners certificate will be required.

For Terminal Prognosis Advance & Critical Illness claims please contact the Federation Office as soon as is practical who will provide you with the required form for completion.

Any queries must be directed to the Federation Office

Child Death Grant

Paid upon the death of a dependant child of a member, aged between 6 months and 17 years

Permanent Total Disablement

Disablement which has lasted for at least 52 weeks and which prevents the member from engaging in or giving attention to business, profession or occupation of any and every kind for the remainder of their life.

Accidental Loss of Use Benefit

Variable Benefits paid in the event of:-

- Permanent loss of sight in one or both eyes
- Permanent loss of use of one or more limbs
- Permanent total loss of hearing in one or both ears
- Permanent total loss of speech

Hospitalisation Benefit

For each consecutive nights stay the amount shown in the benefits table will be paid.

Sick Pay Benefit

If a member suffers a pay cut under regulations or terms of employment, the benefits illustrated on the scheme benefits table will become payable after 26 weeks absence.

The benefit ceases on return to work or if the member retires, resigns, is discharged from the police service, or fails to pay the monthly scheme subscription. In addition the benefit shall not be payable if the member has been offered reasonable adjusted duties with a return to full pay and has declined such duties without reasonable cause.

Any overpayment due to a reversal in the decision by the employer which results in a resumption of pay (*including any back payment*) or due to a failure by the member to inform the insurers of a return to work must be repaid in a prompt and timely manner.

Emergency Dental Treatment due to Accident

If an Accident occurs and external oral impact results in dental injury (including loss or damage to any prostheses e.g. dentures while in the mouth), up to the amount shown in the tables for the treatment necessarily provided by a qualified dentist or Registered Qualified Medical Practitioner within 12 months from the date of the Accident. We will only pay for any bridgework crown or denture replaced which is similar type or quality to that which was damaged or lost as a direct result of the Accident and subsequent Bodily Injury.

Specific exclusions to Emergency Dental Treatment; We will not pay any claim for:

- a. Dental Treatment as a result of wear and tear or ordinary deterioration;
- b. Bodily Injury caused by a foodstuff whilst the Insured Person was eating it;
- c. A claim for dental injury that has not been reported to Us within 30 days of the date of the Accident giving rise to the claim.

Court Award Compensation

If as a result of an on-duty assault, compensation you have been awarded by the Court has not been paid within six months from the date of the award, a payment will be made.

Unsociable Hours

In the event that the Insured Person sustains Accidental Bodily Injury or contracts sickness resulting in total disablement entirely preventing them from engaging in or giving attention to their usual occupation, the policy will pay a benefit equal to £1 per Unsocial Hour up to £60 per week in respect of the Unsociable Working Hours Pay that would otherwise have been received. Eligibility for payment is dependent upon absence from all duties due to disablement and a period of sickness absence.

The policy will not pay for scheduled unsociable hours for the first 14 days of each period of disablement and is payable for up to a maximum of 24 weeks.

Convalescent Benefit

If a member has to stay in a police convalescent home on the recommendation of a registered medical practitioner in respect of accident or illness, the amount shown in the benefits table will be paid.

Accidental Injuries % Scale of Permanent Total Disablement Benefit

Maximum Benefit £100,000

a. Total loss of use of:

	Right	Left
i) The back or spine below the neck with no damage to the spinal cord	40%	
ii) The neck or cervical spine with no damage to the spinal cord	30%	
iii) Shoulder, elbow or wrist	25%	20%
iv) Hip, knee or ankle	20%	

b. Total loss of or total loss of use of:

i) Foot below the level of the ankle (<i>talo-tibial joint</i>)	50%	
ii) a thumb	20%	17.5%
iii) a forefinger	15%	12.5%
iv) any other finger	10%	7.5%
v) a big toe		10%
vi) any other toe		3%
vii) Hip, knee or ankle		20%
viii) Removal of jaw by surgical operation		30%
ix) Shortening of lower limb by at least 5cm		15%

All occurring within 24 months of the date of the **Accident** giving rise to the claim

For a **Permanent Disability** not listed above, the benefit payable will be based on medical assessment of the degree of disability in relation to the above scale and without reference to **the Insured Person's** occupation
Provided that:

a. The total benefit payable shall not exceed 100% of the Maximum Benefit for each **Insured Person** in respect of any one **Accident**.

b. If benefit is payable for Loss of or Loss of use of a Limb then benefits for parts of that limb cannot be claimed.

Assault Benefit

Payable where a member whilst on police duty suffers an assault caused by the discharge of either firearms, crossbows or shotguns, or caused by stabbing inflicted by a knife or other sharp instrument which results in actual physical injury which renders the member unfit for duty for a period of three consecutive days or more.

(a) £2,500 as a result of Firearm Crossbow or Shotgun injuries

(b) £1,250 as a result of stabbing injuries

BURNS CAUSING PERMANENT DISFIGUREMENT OR SCARRING

If an Accident occurs to a Serving Officer while on police duty and Bodily Injury resulting in Burns causing permanent disfigurement or scarring of their:

a. Neck, face outer ear (Pinna) or head exposed to view of at least one square centimetre or two centimetres in length from Burns the minimum Benefit will be payable.

Permanent scarring or permanent Burns covering a greater area or length will be assessed according to size, area it covers and visual impact, and in relation to the minimum benefit payable of £300 and the maximum benefit payable of £5,000 for permanent disfigurement or permanent scarring covering the whole face.

The benefit amount payable will not take into account any psychological effects.

Maximum benefit £5,000

Minimum benefit £300

b. Body

If an Accident occurs to a Serving Officer while on police duty and causes Bodily Injury resulting in Burns causing permanent disfigurement or scarring of their to the Body and the permanent scarring or permanent disfigurement affect an area of at least 4.5% of the total body area the benefit will be paid in accordance with the amount shown below:

Disfigurement or Scarring of the body (excluding face) from burns.

4.5% of the total body surface area £1,500

9% or more of the total body surface area £3,000

18% or more of the total body surface area £4,000

27% or more of the total body surface area £5,000

This benefit does not cover disfigurement or scarring by any cause other than Burns.

Specific Definitions applicable to this section of the policy:

Body

The head (excluding the Face) neck, trunk, legs and arms.

Burns

Full thickness, third degree burns resulting in a permanent scar.

Face

The area bordered by the natural hairline surrounding the forehead, the front of the ears and the lower jaw.

Please refer to the policy wording for full details of terms, conditions and limits

CRITICAL ILLNESS

Payable if a member, member's subscribing cohabiting partner or their child, aged from 30 days to 17 years, suffers from an insured illness and survives for more than 14 days from the date of diagnosis or surgery. Please note this benefit is applicable for serving members only and not available into retirement.

- Alzheimers Disease
- Angioplasty
- Aorta Graft Surgery
- Aplastic Anaemia
- Bacterial Meningitis
- Benign Brain Tumour
- Blindness
- Cancer
- Cardiomyopathy
- Coma
- Coronary Artery By-pass Graft
- CJD
- Deafness
- Dementia/Pre-senile Dementia
- Encephalitis
- Heart Attack
- Heart Valve Replacement/Repair
- Hep B / HIV Infection
- Kidney Failure
- Liver Failure
- Loss of a Hand or Foot
- Loss of Speech
- Major Organ Transplant
- Motor Neurone Disease
- Multiple Sclerosis
- Paralysis of Limbs
- Parkinson's Disease
- Permanent Total Disablement
- Primary Pulmonary Hypertension
- Progressive Supranuclear Palsy
- Pulmonary Artery Surgery
- Respiratory Failure
- Rheumatoid Arthritis
- Stroke
- Terminal Illness
- Third Degree Burns
- Traumatic Head Injury

Please refer to the policy wording for full definitions of the illnesses covered.

A pre-existing conditions exclusion applies together with other terms and conditions. Critical illness benefit is payable once only in respect of conditions in a common group. Some illnesses may belong to more than one group, as shown above and in the full policy wording.

The GP24 service provides you with unlimited 24/7 access to a practising UK-based GP from wherever you are in the world. Consultations are available 24/7 by phone or by video consultation. Includes cohabitating family.

Our experienced GPs are able to provide diagnosis, advice, reassurance or a second opinion. Should the GP feel you would benefit from prescription medication they can arrange and electronically authorise private prescription medication, where the medication will be delivered to you at any UK based address the next working day or the prescription emailed direct to a nominated pharmacy. The cost of the drugs are chargeable at wholesale rates which will be told to you before they are issued. Where appropriate the GPs can issue private Open Referral* letters and Private Fit Notes. Each consultation is secure and confidential and there is no limit to the number or length of consultations. Please note that some employers may not accept Private Fit Notes.

To book a GP consultation 24/7 please call:

0345 222 3736

or if overseas

+44 345 222 3736

Or access services via the web app: <http://philipwilliams.gp24.co> or via QR Code



Services available in the web app:

- 24/7 GP telephone consultation service
- Video consultation service
- Open 7 days a week, GMT:
 - Monday** – Friday: 08:00 – 22:00
 - Saturday: 08:00 – 20:00
 - Sunday: 10:00 – 18:00
- Message Dr
- Request an appointment
- Health information
- Services near you
- Store your medical notes

**Excluding UK bank holidays

How to save the web app:



iOS Device

In the Safari web browser navigate to the web app link above. Then click the icon shown left and select 'Add to Home Screen' and then 'Add'.



Android Device

In the web browser navigate to the web app link above. Then click the icon shown left and select 'Add to Home Screen'.



Laptop/Desktop – PC

Right click with the mouse to display the menu and select 'Create Shortcut'.

GP24 is provided to you by Health Hero. Specialists in 24/7 private GP services with over 20 years of experience.

For more information on our prescribing and referral processes, including example medication and postage and packaging costs please visit www.healthhero.com/medication-and-delivery-charges/

Consultation Terms and Conditions www.healthhero.com/terms-and-conditions/

Privacy Policy www.healthhero.com/privacy-policy/

*Open Private Referrals

Within your appointment, the GP will recommend the best course of treatment / action. Should they feel you would benefit from a specialist assessment or further treatment they can provide you with an open private referral letter. This referral is for Private Medical Care only and will not be accepted for services in the NHS. Referral letters can be posted or emailed directly to you.

Please note the private referral is not a claims authorisation and you will need to speak to your Private Medical Insurance company prior to receiving any treatment, unless you will be funding this yourself. If you do not have Private Medical Insurance, you will need to fund the consultation yourself. There is no cover under this Group Insurance Scheme to pay for Private Consultations.



WORLDWIDE TRAVEL POLICY

This policy covers the member, their cohabiting partner and any number of their unmarried dependant children under 23 years, all normally resident in the family home, for any number of trips in any year up to 60 days per trip. It covers travel worldwide and in the United Kingdom. This includes Cruise holidays with cover provided for emergency medical expenses, and any additional costs incurred to re-join the cruise should you need to disembark for medical treatment on dry land.

The main sections of cover are:

- Cancellation and curtailment up to £5,000
- Emergency medical expenses up to £10,000,000
- Personal Baggage up to £1,500
- Personal Money up to £500
- Public liability up to £2,000,000
- Personal Accident up to £20,000..

Other benefits included. Please see policy for full details.

In the case of medical emergency please contact our nominated emergency service on **+44 (0) 20 7183 3751**

Email assistance@mstream.co.uk. Please quote CU7260MTA223

Other claims should be reported to the claims service on

0330 660 0549

(9am–5pm Mon–Fri)

Email: claims@mstream.co.uk

Alternatively, you can use our online claims system to submit your claim www.submitclaim.co.uk/notp

STRANDED PASSENGER SERVICE

Access Executive Lounges if your flight is delayed for more than two hours. Pre-Registration is required more than 24 hours before you fly. Scan the QR code or visit :



<https://cloud.sdxmessaging.com/vault/philipwilliams/benefits.html>
to register using **PIN 5707**.

Please note that this service relies upon airlines publishing their schedules to a flight tracking system in advance. This service may not be available for some charter flights. In the event of a flight not being registered, this service will not be available. The majority of flights will be registered.

Main conditions and exclusions

The policy will not cover you if any of the following apply to you, a travelling companion, an immediate relative, close business associate or someone upon whom your trip depends whether they are travelling with you or not (*including any third party with whom you may be staying on your trip*).

1. You/they were aware of any reason why the trip could be cancelled or curtailed.
2. You/they were travelling against the advice of a medical practitioner or in order to get medical treatment abroad.
3. You/they have been diagnosed as having a terminal illness.

If there is any change in a person's health between the date the policy is issued and the start date of a trip you must still comply with the Health declaration.

An excess of £50 is applicable for most policy sections. The excess is payable per person, per section, per insured incident subject to a maximum of £100.

There are significant limitations and exclusions of cover for property, including valuables and money, that are left unattended or out of your immediate control and supervision. Please also note the requirements for notifications of loss/theft and the need for reports.

Full policy terms and conditions are available. If you require further copies please contact the Federation Office.

Please note this policy covers UK residents only.

If you need to speak to a GP whilst abroad, remember to use the GP24 Service as detailed on page 11

LEGAL EXPENSES

Some important facts about your Professional Fees policy are summarised below. This summary does not describe all the terms and conditions of the policy. References to the cover provided are contained within the full policy wording which is available upon request from the Federation Office, or by visiting the Group Scheme section of our website www.philipwilliams.co.uk

Sections of cover

MEMBER ONLY

1. Home Rights (*£100,000*)
2. Fund Trustee Defence (*£100,000*)
3. Representation at Public Enquiries (*£100,000*)
4. Independent Office for Police Conduct (*£100,000*)
5. Disciplinary Hearings (*£20,000*)
6. Bankruptcy Assistance (*£1,000*)
7. Pension Medical Appeal (*NOT COVERED*)

MEMBER & COHABITING PARTNER

8. Education (*£100,000*)
9. Probate (*£100,000*)
10. Criminal Prosecution Defence (*£185,000*)

MEMBER & COHABITING FAMILY

11. Personal Injury (*£100,000*)
12. Clinical Negligence (*£100,000*)
13. Consumer Protection
14. Taxation (*£100,000*)
15. Discrimination (*£1,000*)
16. Employment- NOT COVERED
18. Uninsured Loss Recovery & Motor Prosecution Defence (*£100,000 but limited to £2,500 in providing representation Following the seizure of the vehicle as a result of incorrect Information being on the Motor Insurance Database and £10,000 for Motor Prosecution Defence claims*). An excess of £50 applies to Motor Prosecution Defence claims.
19. Identity Theft

Legal Document Service

Create your own legal documents to assist in a range of potential disputes or legal situations that you may encounter.

<https://police-MLB.legalim.co.uk>

Please use the access code **NottsPF**

Definition of Beneficiary/beneficiaries

Member – All eligible individuals who are members of the relevant Federation at the time at which the insured event occurs and who have paid the relevant subscription.

Partner – The member's cohabiting partner. This does not include any business partner or associates

Family – The member and:

The member's cohabiting partner. This does not include any business partner or associates.

The member's children including stepchildren, adopted children, foster children and grandchildren normally resident with the member.

The parents and grandparents of the member and the member's cohabiting partner, normally resident with the member.

To register and submit an online claim form visit

police-claims.legalim.co.uk

Or for initial advice and instruction on how to make a claim call the 24 hour Legal Helpline

01384 887 629

Identity Theft Assistance and Claims

01384 397 757

Debt Advice Helpline

01384 884 085

Arranged by Legal Insurance Management Ltd.

UK MOTOR BREAKDOWN

Comprehensive motor breakdown cover including:

- Roadside Assistance/Recovery
- Home Assist
- Alternative Travel
- Emergency Overnight Accommodation
- Misfuel Assist
- Lack of Fuel
- Message Service
- Caravans & Trailers
- Keys
- Driver illness/injury

Covered Individuals

- Member
- Cohabiting Partner

Your Cover

If a Vehicle in which you or your cohabiting partner are travelling suffers a Breakdown due to a mechanical or electrical failure, flat tyre, lack of fuel, misfuel, Accident, theft, vandalism or fire, service will be provided. We will provide cover for any Breakdown in accordance with the policy wording.

How to make a claim

Call the 24 hour Control Centre on

01384 884 122

Please have the name of the covered member, your return telephone number, vehicle registration number and precise location available when requesting assistance.

Covered Vehicle

The UK registered car, motorcycle, campervan, motorhome, domestic vans, or car-derived vans all up to 3.5 tonnes, which a covered individual is travelling in/on at the time of the Breakdown, including any towed caravan or trailer of a proprietary make which is fitted with a standard towing hitch, and doesn't exceed 7 metres/23 feet (*not including the length of the A-frame and hitch*).

Claims will be validated with the Police Federation, or other such administrative organisation, with costs for any claims from non-eligible persons being the responsibility of the claimant.

Cover will apply during the period of insurance and within the territorial limits. There is no age limit to the vehicle.

Short Term European Discount

If you require cover for a trip to Europe, a 15% discounted policy is available by calling Start Rescue on 01206 655 000. Please use the the code POLICEFED0615

MOBILE PHONE

Covered individuals

This cover is provided for:

- Serving members and their cohabiting partner
- Retired members and their cohabiting partner

Please note that this policy does not cover mobile phones used by members' or partners' children, even if the bill is paid by the member or partner.

This cover is applicable for UK residents only.

Any claim involving theft or accidental loss must be reported to the appropriate police authorities within 48 hours.

In addition to proof of ownership, verification of membership will be required before a claim can be progressed.

Claims notification

If you need to make a claim please contact Likewise Insurance Services B.V. (*UK Branch*), Unit 2, Crewe Logistics Park, Jack Mills Way, Shavington, CW2 5XF.

Telephone number **0344 412 0982**

Please refer to full policy terms and conditions prior to making a claim.

Your mobile phone is covered against the repair or replacement cost of your mobile phone in the event of:

- theft
- accidental loss
- accidental damage
- breakdown whilst in your possession

The liability of the insurer in respect of any one claim and in aggregate for any 12 month period will be the repair or replacement cost of the mobile phone and in any event shall not exceed a total claim cost up to a maximum of £1,500 including VAT.

A £75 excess is payable per claim.

The mobile phone should have a fully functioning SIM card and be no more than eight years old at the time of the incident as evidenced by the relevant proof of ownership. Upon acceptance of a claim, the insurer may at its discretion repair or replace your mobile phone. Replacement may be with a refurbished unit or a functionally equivalent product. This is NOT a new for old policy.

If the claims administrator replaces your mobile phone, your original item becomes the insurer's property and the replacement mobile phone is your property, with coverage for that item continuing for the remaining period of insurance.

The maximum liability limit includes cover of up to £750 including VAT for unauthorised data usage for a period of up to 24 hour directly following a valid theft or accidental loss claim.

If you have a complaint about a claim please refer to the Complaints procedure in the relevant section of the Policy.

PRIVACY NOTICE

(ALSO KNOWN AS "FAIR PROCESSING NOTICE")

How will we use the information you give us?

We will only use your information on the basis that it is necessary to administer your insurance contract or help you make a claim. Where we need to pass information to other firms, it will only be for that purpose. These firms will be Insurers, other insurance brokers, firms handling claims, finance providers and firms that process or administer our records, including Federations/Trust Administrators.

When we contact you, it will either be for the above reason, or because we have a legitimate interest in marketing related products. For any other marketing it will only be with your consent and you will be able to withdraw your consent or unsubscribe easily at any time. If we have to transfer information to a third country outside the EU, we will only do so if a similar level of protection applies. If we need to obtain information which is by nature sensitive, we will only do so on the basis that it is in the public interest - for example to fight crime, prevent fraud or to make sure insurance is available.

What type of personal information do we need?

- We may need personal details which might include details of lifestyle, family, finances, business or education.
- We will only collect what is necessary and will only keep it for as long as we are required to do in line with our data retention policy.

What other types of information do we need?

- Under certain circumstances we may also need to obtain information about Race or Origin, Gender, Religion, Health, Politics, Genetics, Trade Union Membership, Sex or Sexual Orientation.
- We might also need details of criminal convictions.
- We will only collect what is necessary and protect it with appropriate security measures.

How do we obtain your information?

- We may gather it from information you submit to a website, by telephone, mail, face to face or by email.
- We may receive it from insurers, other insurance brokers, firms handling claims, finance providers and firms that process or store our records, including Federations/Trust Administrators.

What are my legal rights?

- You can obtain a copy of your personal information from us without charge by contacting us at the address above. This may include the right to transfer information to other providers.
- You have the right to ask us to correct information.
- You have the right to ask us to delete your information or stop using it, unless it is necessary for us to retain it for insurance or financial purposes as set out in our document retention policy.
- You may have the right to object if decisions about you are made solely by a computer.
- You have the right to complain to the Information Commissioner at www.ico.org.uk

Telephone number **0303 123 1113**

Data Controller

Philip Williams & Company
35 Walton Road
Stockton Heath
Warrington WA4 6NW

Contact for queries

Data Protection Manager, Tel. 01925 604421.
Email dataprotection@philipwilliams.co.uk

Privacy Notice Apr2018 v3

NOTES

A series of horizontal dotted lines for writing notes.

USEFUL TELEPHONE NUMBERS

Federation Office	0115 844 5981
Worldwide Travel Insurance Emergency Medical Assistance Service (24 hours)	Policy Number CU7260MTA223 +44 (0) 20 7183 3751 assistance@mstream.co.uk
Non-Emergency Claims	0330 660 0549 claims@mstream.co.uk www.submitclaim.co.uk/notp
Online Claims	
Motor Breakdown Cover (UK)	01384 884 122
Legal Advice Helpline	01384 887 629
ID Theft Helpline	01384 397 757
Debt Advice Helpline	01384 884 085
Mobile Phone Cover	0344 412 0982
GP24 or if overseas	0345 222 3736 +44 345 222 3736
Philip Williams & Company	01925 604 421

This Scheme is subject to annual review. It incorporates covers which the Trustees believe are beneficial to the majority of Members. The Trustees reserve the right to amend or remove cover as they deem appropriate. It is your responsibility to ensure that you are in possession of the up to date literature.



35 Walton Road, Stockton Heath,
Warrington, Cheshire WA4 6NW

Tel 01925 604 421

www.philipwilliams.co.uk



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Philip Williams (G Ins) Management Ltd is part of the Aston Lark Group.

Policy Documents are available for download at www.philipwilliams.co.uk in the Group Schemes section.

Alternatively you can download them by scanning the QR code.

