## O<sub>2</sub> Open

## Virtual events day for

West Midlands Police, 6 May







To get the latest deals, book a time slot for your virtual event here www.bit.ly/O2OpenVirtualEvent

or scan here



call us on 0333 241 2202 or email o2open@communicationsplus.co.uk



## O<sub>2</sub> Open

## Virtual Event Process

**Step 1** Share the following booking link and your allocated Virtual Event date with your employees: <a href="https://bit.ly/O2OpenVirtualEvent">https://bit.ly/O2OpenVirtualEvent</a>

**Step 2** Employees select a time slot on your allocated day and fill in the required info to complete the booking.

**Step 3** The employee receives a booking confirmation email and a calendar invite with links to the Microsoft Teams meeting.

**Step 4** Simply click on the link at the allotted time to connect to the Virtual Event.

**Additional information** An internet connection is required. Mobile devices require Microsoft Teams - download the app from the relevant app store. Laptop devices require Microsoft Teams or an internet browser such as Google Chrome.

During the Virtual Event, we'll answer any questions and discuss the best solutions for the employee.

If the employee decides to use their  $O_2$  Open discount and make a purchase, one of our  $O_2$  Open Specialists will call straight after the Virtual Event to process the order.

All orders processed before 3.30pm are sent Royal Mail Special Delivery for the next working day delivery.

