

Name: Address:  Phone Number: Email:
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Pay As You Earn and Self Assessment  
H M Revenue and Customs  
BX9 1AS

Date:

Dear Sir/Madam

**TAX RELIEF ON POLICE FEDERATION SUBSCRIPTIONS  
STUDENT OFFICERS - REDUCED RATE FOR 1 YEAR**

I am a serving member of the West Mercia Police and I am a paying member of the Police Federation of England and Wales.

I have been informed that as from 6th April 1994, all subscribing members of the Police Federation are entitled to tax relief on their subscriptions. I ask that the appropriate steps are taken so that I can receive tax relief on my subscriptions.

The agreement is under the Inland Revenue Head Office Reference: **SAPP/T1644/23/82/ma**

**My National Insurance Number is:** \_\_\_\_\_

**Payroll Number:** \_\_\_\_\_

**Date employment commenced:** \_\_\_\_\_

Federation contributions for Student Officers are as follows:

- First year: £11.79 per calendar month
- After 12 months: £23.58 per calendar month (full rate)

Yours faithfully

**SIGNATURE:** \_\_\_\_\_

**Print Name in Capitals:** \_\_\_\_\_