

## Northamptonshire Police Federation

### Non-Underwritten CORE Group Insurance Scheme Application



Please refer to the scheme summary for full details of the cover available under the scheme and the costs per month. If you are a Serving Officer you must be a subscribing member of the Police Federation to be eligible to join the scheme. Please ensure you have reviewed and can agree to the declarations overleaf before completing this form.

#### Eligibility

Serving Officers are only eligible for this scheme if they are unable to comply with the joining criteria for the main Group Insurance Scheme. Police staff can apply to join the scheme at any time. The Trustees and/or Philip Williams & Co reserve the right to decline any applications.

Please tick this box to confirm that you are eligible for this scheme. ☐

#### MEMBER BENEFITS

Worldwide Travel Policy

Health Assured

GP24

Legal Expenses including ID Theft Protection

Motor Breakdown Cover (UK & Europe)

Mobile Phone

Family

Family

Family

Included

Family

Couple

CALENDAR MONTHLY PREMIUM

£16.12

|                 |                          |
|-----------------|--------------------------|
| Serving Officer | <input type="checkbox"/> |
| Police Staff    | <input type="checkbox"/> |

#### Your Details

|                             |                              |                               |                             |
|-----------------------------|------------------------------|-------------------------------|-----------------------------|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> |
| Surname:                    |                              | Forename/s :                  |                             |
| Address :                   |                              |                               |                             |
|                             |                              |                               | Postcode:                   |
| Email :                     |                              |                               | Tel No.:                    |
| Date of Birth:    /    /    |                              | Date Joined Force:    /    /  |                             |
| Collar/Pay No.:             |                              |                               |                             |

**Please read and then sign the declarations below:**

- I hereby authorise payroll, until further notice to make deductions from my pay/ pension at the rate(s) agreed with the Police Federation.
- I understand that the premium rates may vary from time to time as agreed with the Police Federation.
- I confirm that I have read the summary of cover and am aware of the cover afforded under this scheme.
- I consent to the information on this form being stored / processed electronically.
- I understand that if my payments stop, all cover under the scheme will cease.
- I understand that it is my responsibility that in the event of my circumstances or wishes changing that I keep my information up to date.
- Cover is only available whilst in the employ of Northamptonshire Police.

|                   |                   |
|-------------------|-------------------|
| Member Signature: | Date:     /     / |
|-------------------|-------------------|

**Please return this completed form to:**

**Northamptonshire Police  
Police Federation Office  
The Lodge  
Wootton Hall Park  
Wootton  
Northampton  
NN4 0JA**



Your information will be held by the Northamptonshire Police Federation and will be used by us for administration,

| FOR OFFICE USE ONLY |             |
|---------------------|-------------|
| Acceptance          | <div></div> |
| Accepted            | <div></div> |
| Signature           | <div></div> |
| Date                | <div></div> |
| Print               | <div></div> |

# Privacy Notice (also known as “Fair Processing Notice”)

**Data Controller:** Philip Williams (G Ins) Management Limited, 35 Walton Road, Stockton Heath, Warrington WA4 6NW

**Contact for queries:** Data Protection Manager, Tel. 01925 604421. Email [dataprotection@philipwilliams.co.uk](mailto:dataprotection@philipwilliams.co.uk)

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## How will we use the information you give us?

We will only use your information on the basis that it is necessary to administer your insurance contract or help you make a claim. Where we need to pass information to other firms, it will only be for that purpose. These firms will be Insurers, other insurance brokers, firms handling claims, finance providers and firms that process or administer our records, including Federations / Trust Administrators.

When we contact you, it will either be for the above reason, or because we have a legitimate interest in marketing related products. For any other marketing it will only be with your consent and you will be able to withdraw your consent or unsubscribe easily at any time.

If we have to transfer information to a third country outside the EU, we will only do so if a similar level of protection applies. If we need to obtain information which is by nature sensitive, we will only do so on the basis that it is in the public interest - for example to fight crime, prevent fraud or to make sure insurance is available.

## What type of personal information do we need?

- We may need personal details which might include details of lifestyle, family, finances, business or education.
- We will only collect what is necessary and will only keep it for as long as we are required to do in line with our data retention policy.

## What other types of information do we need?

- Under certain circumstances we may also need to obtain information about Race or Origin, Gender, Religion, Health, Politics, Genetics, Trade Union Membership, Sex or Sexual Orientation.
- We might also need details of criminal convictions.
- We will only collect what is necessary and protect it with appropriate security measures.

## How do we obtain your information?

- We may gather it from information you submit to a website, by telephone, mail, face to face or by email.
- We may receive it from insurers, other insurance brokers, firms handling claims, finance providers and firms that process or store our records, including Federations / Trust Administrators.

## What are my legal rights?

- You can obtain a copy of your personal information from us without charge by contacting us at the address above. This may include the right to transfer information to other providers.
- You have the right to ask us to correct information.
- You have the right to ask us to delete your information or stop using it, unless it is necessary for us to retain it for insurance or financial purposes as set out in our document retention policy.
- You may have the right to object if decisions about you are made solely by a computer.
- You have the right to complain to the Information Commissioner at [www.ico.org.uk](http://www.ico.org.uk), Tel 0303 123 1113.