

# Norfolk Police Federation Group Insurance Scheme Officer Application form



**Please complete the following in BLOCK CAPITALS and return the form to:**

Norfolk Police Federation, Vox House, 43 Thorpe Road, Norwich NR1 1ES

**Please note: once completed you must print this form and sign it.**

I am a serving officer: ☐

Date of joining Norfolk Police Force:

Surname:

Forename(s):

Date of birth:

Email:

Address:

By signing this application form, you confirm that you are a subscribing member of the Police Federation and have not been absent from the employer's service on account of ill-health or injury at any time during the eight weeks preceding this application.

It is important that the information you have provided to us is to the best of your knowledge true, accurate and complete and reflects your current circumstances. If your circumstances change, please inform us. If we or the insurer discover that the details provided to us are untrue, inaccurate or incomplete, this may result in refusal of a claim and/or your policy being cancelled or treated as if it never existed.

I wish to join the Group Insurance Scheme and hereby authorise the deduction of £24.86\* per month (inclusive of the Federation's administration fee of £1.00 and Insurance Premium Tax ) from my pay in respect of my membership of the scheme.

Signed:

*\*The premiums will be subject to periodic review and may go up or down.*

Date:

Officer's Force No:

Cover is conditional to continued membership of the scheme and ceases at age 70. Some benefits reduce or cease on retirement from the police service and benefits change again at age 65. Please refer to the Federation or George Burrows for further information.

**Beneficiary details** (Please notify the Federation immediately of any changes to your personal or beneficiary details)

Surname:

Forename(s):

Address:

Email:

Relationship to member:

The maintaining of an up-to-date will is advised. Payments are made by the Trustees under the terms of the 'Trust Deed', which would normally be to the member's chosen beneficiary. The Trustees will, at their own discretion, agree payment in the event of a life claim. I understand that in all matters, in accordance with the Trust Deed, the decision of the Trustees is final.

Date joined scheme:

Payroll number:

**Please read the Data Privacy Notice on the reverse of this application form.**

## **Data Privacy Notice**

George Burrows is the trading name of Arthur J. Gallagher Insurance Brokers Ltd (AJG). We are the data controller of any personal information you provide to us or personal information that has been provided to us by a third party. We collect and process information about you in order to arrange insurance policies and to process claims. Your information is also used for business purposes such as fraud prevention and detection and financial management. This may involve sharing your information with third parties such as insurers, reinsurers, other brokers, claims handlers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators, police and government agencies or fraud prevention agencies.

We may record telephone calls to help us monitor and improve the service we provide. For further information on how your information is used and your rights in relation to your information please see our privacy policy at [www.georgeburrows.com](http://www.georgeburrows.com). If you are providing personal data of another individual to us, you must tell them you are providing their information to us and show them a copy of this notice.

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