

POLICE FEDERATION

**Police Act 1964
The Police Federation Regulations 1969, Part III (as amended)**

DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016

F45
MM / 2016

DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND

YEAR ENDED 31ST DECEMBER 2016

CHAIRMAN	Constable A Tester Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ
SECRETARY	Sergeant A Eggleston Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ
TREASURER	Inspector K Lansdale Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ
AUDITORS	George Hay & Company Chartered Accountants & Statutory Auditors 83 Cambridge Street, Pimlico, London, SW1V 4PS
TRUSTEES	Constable P Billington Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ Sergeant M Davenport Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ Inspector S Whitley Dorset Police Federation Office, Police Headquarters, Winfrith, Dorchester, Dorset, DT2 8DZ

INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND

We have audited the Financial Statements of the Dorset Police Federation Joint Branch Board Fund for the year ended 31st December 2016, which comprise the Statement of Income and Retained Earnings, Statement of Financial Position, and Notes to the Financial Statements. The Financial Statements have been prepared under the requirements of the Police Federation Regulations and Fund Rules and adopting the measurement principles of FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Fund's members, as a body. Our audit work has been undertaken so that we might state to the Fund's members those matters we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Fund and the Fund's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Management Committee and Auditors

As explained more fully in the Statement of Management Committee's Responsibilities set out in the notes to the Financial Statements the management committee are responsible for the preparation of the Financial Statements and for being satisfied that they fairly reflect the state of the Fund's affairs as at 31st December 2016 and of its results for the year then ended.

Our responsibility is to audit and express an opinion on the Financial Statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the Financial Statements sufficient to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Fund's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the management committee; and the overall presentation of the Financial Statements.

Opinion on Financial Statements

In our opinion the Financial Statements:

- fairly reflect the state of the Fund's affairs as at 31st December 2016 and of its results for the year then ended;
- have been properly prepared in accordance with the measurement principles of United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Police Federation Regulations and Fund Rules.

Other Matters

The Financial Statements for the year ended 31st December 2016 includes all funds raised for the purpose of the Joint Branch Board Fund in accordance with Regulation 2 Police Federation (Amendment) Regulations 2015.

Signed: 

George Hay & Company
Chartered Accountants & Statutory Auditors
83 Cambridge Street,
Pimlico,
London, SW1V 4PS

Dated: 1/2/17

DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND

**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	2016 £	2015 £
INCOME		
Weekly Subscriptions		
Constables	223,036	244,644
Sergeants	55,547	51,339
Inspectors	20,825	16,638
	<hr/>	<hr/>
	299,408	312,621
 Less: Payable to Joint Central Committee 70%		
Constables	156,125	171,252
Sergeants	38,883	35,937
Inspectors	14,577	11,645
	<hr/>	<hr/>
	209,585	218,834
 TOTAL INCOME	 89,823	 93,787
 Less: ADMINISTRATIVE EXPENSES (Note 1)	 225,144	 175,300
 (DEFICIT) OF SUBSCRIPTION INCOME OVER EXPENDITURE	 <hr/> (135,321) <hr/>	 <hr/> (81,513) <hr/>
 Add: Other Income - (Note 1.1) To include all income as specified in Regulation 2c in the Police Federation (Amendments) Regulation 2015	 34,631	 37,958
 (DEFICIT) FOR THE YEAR BEFORE GAINS / (LOSSES)	 <hr/> (100,690) <hr/>	 <hr/> (43,555) <hr/>
 Gains / (Losses) - (Note 1.2)	 7,422	 -
 Value Adjustments on Investments	 (1,521)	 (679)
 Deferred Tax on Value Adjustments	 304	 136
	<hr/>	<hr/>
(DEFICIT) FOR THE YEAR	 (94,485)	 (44,098)
 RETAINED EARNINGS BROUGHT FORWARD	 292,495	 336,593
 RETAINED EARNINGS CARRIED FORWARD	 <hr/> <u>198,010</u> <hr/>	 <hr/> <u>292,495</u> <hr/>

DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND

STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER 2016

	2016 Cost	Accumulated Depreciation/ Revaluation/ Impairment	2016 Net Book Value	2015 Net Book Value
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
TANGIBLE FIXED ASSETS				
Furniture and Fittings	13,074	10,895	2,179	2,563
Computer Equipment	46,898	37,761	9,137	15,253
Mechanical Equipment	1,042	1,015	27	36
	<u>61,014</u>	<u>49,671</u>	<u>11,343</u>	<u>17,852</u>
	2016 Cost	2015 Cost	2016 Market Value	2015 Market Value
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
INVESTMENTS				
Investments	129,696	117,125	149,254	138,204
	<u>129,696</u>	<u>117,125</u>	<u>149,254</u>	<u>138,204</u>
CURRENT ASSETS				
Contributions due from Joint Central Committee (Note 4)			-	-
Subscriptions Due			-	25,384
Cash at Bank and in Hand			91,001	141,404
Debtors			6,165	5,141
Stock			290	320
			<u>97,456</u>	<u>172,249</u>
CURRENT LIABILITIES				
Contributions due to Joint Central Committee (Note 4)			15,177	15,585
Corporation Tax			1,560	119
Deferred Tax			3,912	4,215
Sundry Accrued Expenses			39,394	15,891
			<u>60,043</u>	<u>35,810</u>
NET CURRENT ASSETS / (LIABILITIES)			<u>37,413</u>	<u>136,439</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			198,010	292,495
CREDITORS: Amounts Falling Due After More Than One Year			-	-
NET ASSETS			<u>198,010</u>	<u>292,495</u>
REPRESENTED BY				
Retained Earnings			198,010	292,495
			<u>198,010</u>	<u>292,495</u>

We certify that we have fully complied with the Regulation 2 Police Federation (Amendment) Regulations 2015 and disclosed in the F45 all funds of which we are a beneficiary. We understand that failure to comply with this Regulation could be deemed a criminal and/or Police Disciplinary matter.

These financial statements have been prepared using the measurement principles and provisions of FRS 102.

Signed  CHAIRMAN

Signed  TREASURER

Date financial statements approved: 1/2/17

**DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

	2016 £	2015 £
1. ADMINISTRATIVE EXPENSES		
Additional Responsibility Payments (Honoraria)	21,891	17,263
Annual Conference	4,174	6,579
Audit and Accountancy Charges	3,393	2,942
Bank Charges	96	40
Clerical Assistance and Social Security Costs	65,916	61,505
Communication	4,442	4,083
Computer Consumables	6,292	6,757
Corporation Tax	1,560	(344)
Depreciation	6,509	7,678
Donations	4,923	2,630
Incidental Overnight Expenses	85	105
Insurance	1,620	908
Meeting Expenses	5,800	7,042
Official Publications	-	711
Postage, Printing and Stationery	1,579	925
Repairs and Maintenance	2,110	817
Subsistence (Meal Expenses)	4,071	3,822
Sundry Expenses	1,055	753
Travel	10,858	15,245
Other Expenses -		
Advertising	-	29,441
Presentations and Gifts	648	200
Legal and Professional	1,457	1,353
Training costs	2,615	1,155
Welfare costs	87	3,690
Repayment of subscriptions to members	73,963	-
TOTAL AS PER STATEMENT OF INCOME AND RETAINED EARNINGS	<u>225,144</u>	<u>175,300</u>
	2016	2015
	£	£
1.1 OTHER INCOME		
Bank Interest (Gross)	375	599
Reimbursement of Administration Expenses	27,952	30,238
Dividends Received	3,368	2,895
Donations Received	50	50
Commissions	1,105	2,529
Investment Interest Received	1,781	1,647
TOTAL AS PER STATEMENT OF INCOME AND RETAINED EARNINGS	<u>34,631</u>	<u>37,958</u>
	2016	2015
	£	£
1.2 GAINS / (LOSSES)		
Gain / (Loss) on Investments	7,422	-
TOTAL AS PER STATEMENT OF INCOME AND RETAINED EARNINGS	<u>7,422</u>	<u>-</u>

**DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

2. ACCOUNTING POLICIES

A. Basis of Preparing the Financial Statements

The Financial Statements have been prepared under the requirements of the Police Federation Regulations and Fund Rules and adopting the measurement principles of Financial Reporting Standard 102 Section 1A, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102) applicable to small entities.

This is the first year in which the Financial Statements have been prepared in accordance with FRS 102 Section 1A - small entities. Refer to note 7 for an explanation of the transition.

The date of the transition is 1st January 2015. The transition to FRS 102 Section 1A has resulted in a small number of changes in the accounting policies to those used previously.

B. Accounting Convention

The Financial Statements have been prepared under the historic cost convention.

C. Income

Income is primarily derived from subscriptions collected from the Funds members.

Other income sources may include rental / investment income and income generated from providing member services.

D. Expenditure

Expenditure is shown inclusive of Value Added Tax.

E. Depreciation

Depreciation has been calculated at rates required to write off the relevant assets over their anticipated lives.

The applicable annual rates are:

Furniture and Fittings	— 15% reducing balance basis
Computer Equipment	— 25% straight line basis
Other Assets	— 25% reducing balance basis

F. Taxation

Provision is made for Corporation Tax in respect of the Fund's liability to taxation on investment income, capital gains and income derived from third party transactions.

G. Investments

Investments are shown in the Financial Statements at market value.

H. Deferred Taxation

Deferred taxation is provided on the liability method to take account of timing differences between the treatment of certain items for accounts purposes and their treatment for tax purposes.

**DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

3. STATEMENT OF MANAGEMENT COMMITTEE'S RESPONSIBILITIES

Regulation 18(2) of The Police Federation Regulations (as amended) requires the Committee, in relation to Federation funds held by it, to keep accounts showing all monies received or paid out and to cause the Financial Statements for each year to be audited by an independent auditor. In causing the Financial Statements to be prepared, the Committee is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Ensure that the Financial Statements are prepared on the going concern basis unless it is appropriate to presume otherwise.

The Committee is responsible for keeping adequate accounting records and also is responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

4a. CONTRIBUTIONS DUE FROM / (TO) CENTRAL COMMITTEES

	2016 £	2015 £
Constables	(21)	(21)
Sergeants	165	165
Inspectors	1,375	1,375
	1,519	1,519

4. CONTRIBUTIONS DUE FROM / (TO) JOINT CENTRAL COMMITTEE

	2016 £	2015 £
Constables	(10,196)	(12,251)
Sergeants	(4,548)	(3,705)
Inspectors	(195)	(1,148)
	(14,939)	(17,104)

5. CONTRIBUTING AND NON CONTRIBUTING MEMBERS AT 31ST DECEMBER 2016

	2016 No. of Contributing	2015	2016 No. of Non Contributing	2015	2016 Others*	2015
	Members		Members			
Cadets	92	-	-	-	-	-
Constables	829	974	11	8	30	32
Sergeants	222	192	2	1	3	2
Inspectors/Chief Inspectors	86	59	2	1	1	-
	1,229	1,225	15	10	34	34

* This column refers to those members who are non contributors by virtue of receiving no pay, being on unpaid maternity leave or serving officers on career breaks. (JBB Circular 53/96 refers)

6. INVESTMENTS

	2016 Market Value £	2015 Market Value £
Equities	-	-
Fixed Interest Funds	-	-
Unit Trusts	149,254	138,204
	149,254	138,204

**DORSET POLICE FEDERATION JOINT BRANCH BOARD FUND
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2016**

7. TRANSITION TO FRS 102 SECTION 1A - SMALL ENTITIES

This is the first year that the entity has presented Financial Statements complying with the measurement principles of FRS 102 Section 1A. The entity has restated the comparative prior year amounts (where applicable) in accordance with FRS 102 Section 1A requirements.

CHANGES UNDER FRS 102 SECTION 1A - SMALL ENTITIES

1. Investments are now measured at market value rather than at historic cost.
2. Deferred tax on change in measurement of investments from historic cost to market value.

Restated Statement of Financial Position

	Explanation	£
Original Retained Earnings at 31 December 2015		275,631
Restatement of Investments	1	21,080
Deferred Tax on Restatement of Investments	2	<u>(4,216)</u>
Restated Retained Earnings at 31 December 2015		<u><u>292,495</u></u>

Restated Statement of Income and Retained Earnings

	Explanation	£
Original Surplus / (Deficit) for the Year Ended 31 December 2015		(43,555)
Restatement of Investments	1	(679)
Deferred Tax on Restatement of Investments	2	<u>136</u>
Restated Surplus / (Deficit) for the Year Ended 31 December 2015		<u><u>(44,098)</u></u>