

# Kent Police Federation Legal Expenses scheme Officer Application Form



This form is applicable to officers who would like to join the Legal Expenses cover scheme.

It is important that the information you provide is to the best of your knowledge true, accurate and complete and reflects your current circumstances. If your circumstances change, Please inform us. If we or the insurer discover that the details provided to us are untrue, inaccurate or incomplete, this may result in refusal of a claim and/or your policy being cancelled or treated as if it never existed.

**Please return this completed form to: Kent Police Federation, 67 Queen Elizabeth Square, Maidstone, Kent ME15 9DA. (Signed forms can be scanned and emailed to [kent@kent.polfed.org](mailto:kent@kent.polfed.org))**

<b>Surname:</b>		<b>Forename:</b>	
<b>Date of birth:</b>		<b>Email:</b>	
<b>Address:</b>			
<b>Home phone number:</b>		<b>Mobile:</b>	
<b>Force number:</b>			

**I wish to join the officer legal expenses scheme and I hereby authorise the deduction of the monthly premium £3.75 inclusive of the Federation's administration fee of £0.35p and Insurance Premium Tax from my pay.**

**\*The premium payable will be subject to periodic review and may go up or down**

<b>Signature:</b>		<b>Date:</b>	
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## Data Privacy Notice

George Burrows is a trading name of Arthur J. Gallagher Insurance Brokers Limited (Gallagher).

We are the data controller of any personal data you provide to us. We collect and process personal data in order to offer and provide insurance services and policies and to process claims. Personal data is also used for business purposes such as fraud prevention and detection, financial management, to generate risk modelling, conduct analytics including to advise, improve and develop our products and services and to comply with our legal and regulatory obligations. This may involve sharing information with, and obtaining information from, our group companies and third parties such as (re)insurers, other brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies. We may record telephone calls to help us to monitor and improve the service we provide as well as for regulatory purposes.

Please see our Privacy Notice for further information on how your personal data is used, shared, disclosed and retained, your rights in relation to your personal data and how to contact our Data Protection Officer. Our Privacy Notice can be found at <https://www.ajg.com/uk/brokerage-privacy-policy/>. From time to time we may make important updates to our Privacy Notice and these may in turn affect the way we use and handle your data. Please ensure you review our Privacy Notice periodically to ensure you are aware of any changes.

If you are providing us with personal data of another individual that would be covered under the insurance policy we may be placing or services we may provide to you, you shall ensure that you have obtained all appropriate consents, where required, tell them you are providing their information to us and show them a copy of this notice. You must not share personal data with us that is not necessary for us to offer, provide or administer our services to you.