

CONFIDENTIAL



POLICE FEDERATION OF ENGLAND AND WALES

HEALTH & SAFETY INFORMATION SHEET

The Police Federation of England & Wales has designed this Health & Safety Information Sheet (HSIS) to improve the PFEW response to Health & Safety issues affecting its members whilst helping to provide the PFEW with further information in relation to workplace Health & Safety issues.

The HSIS must be completed in all cases where a member has been involved in a Health & Safety incident and legal proceedings and/or legal advice or representation may be required.

1. Member's Details

Name..... Rank Male/Female

Ethnic Classification.....
(use 16 point classification code)

Contact Address:

.....

..... Post Code

Telephone Number E-Mail Force

Nature of Injury

How did Injury Occur?

.....

.....

.....

.....

2. Representative's Details

Name Contact Tel No:

Contact Address

.....

.....

..... Post Code

E-mail

3. Representative to Complete

Was a Risk Assessment conducted prior to incident? YES/NO

If yes where is a copy retained?

.....

.....

Has an Accident Investigation been undertaken? YES/NO

Where is the report retained?

.....

If No Give Reason

.....

Result of investigation (to include remedial action taken)

.....

.....

Have any similar incidents taken place on the BCU/OCU/Dept etc? YES/NO

If Yes give brief details (include date and location)

.....

.....

.....

Has a BI 100A Industrial Injury Form been completed . YES/NO

Has a CICA claim been submitted YES/NO

4. JBB Health & Safety Lead to complete

Name Contact Number

E-mail

Have any similar incidents taken place within the Force/Region? YES/NO

If YES give brief details (include date & location)

.....

.....

What steps did the Force take to prevent recurrence?

.....

.....

Has the Force any policies or guidance for this type of incident? YES/NO (attach copies)

Signed (H & S Lead)

